

# Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:  
RECEIVED  
SECRETARY OF THE SENATE  
PUBLIC RECORDS  
2019 APR 12 PM 12:13

**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), AND  
☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Yale Law School

Travel date(s): March 20 - 21, 2019

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$536.00 rt train fare, bus. class;	0	0	0
<input checked="" type="checkbox"/> Actual Amount	\$14.00 taxi fare.			

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Office hours with Yale Law School international trade law students (2 hours); Lunch consultation with Professor D. Grewal (2 hours); Class lecture on Trade Promotion Authority and NAFTA, USMCA (2 hours).

4-12-19  
(Date)

BRIAN BOMBASSARO  
(Printed name of traveler)

B. Bombassaro  
(Signature of traveler)

## TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

4-12-19  
(Date)

Chuck Gravelley  
(Signature of Supervising Senator/Officer)

## EMPLOYEE PRE-TRAVEL AUTHORIZATION

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](https://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Brian W. Bombassaro

Employing Office/Committee: Committee on Finance

Private Sponsor(s) (list all): Yale Law School

Travel date(s): Wednesday, March 20 - Thursday, March 21, 2019

*Note: If you plan to extend the trip for any reason you must notify the Committee.*

Destination(s): New Haven, CT

**Explain how this trip is specifically connected to the traveler's official or representational duties:**

Professor David S. Grewal of Yale Law School teaches a course on international trade law. As a guest lecturer, I would instruct Yale Law School students on Congressional perspectives and prerogatives in U.S. international trade law and policy.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

**I certify that the information contained in this form is true, complete and correct to the best of my knowledge:**

2-15-19  
(Date)

  
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Chuck Grassley hereby authorize Brian W. Bombassaro  
*(Print Senator's/Officer's Name)* *(Print Traveler's Name)*

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

2-15-19  
(Date)

*Chuck Grasley*  
(Signature of Supervising Senator/Officer)



Brian Bombassaro  
brianbombassaro@gmail.com

**Contacts:**

**Wednesday, March 20**

**Thursday, March 21**

00  
57  
57  
-1  
00  
00  
00  
00  
00  
00  
00  
00  
00



## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (CPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Yale Law School is the sole sponsor of the trip
2. Description of the trip: Travel to Yale Law School, New Haven, CT to attend Professor David Grewal's International Trade Law class and to participate in related discussions with Yale Law students 3/21/19.
3. Dates of travel: 3/20/19, 3/21/19
4. Place of travel: to New Haven Connecticut
5. Name and title of Senate invitees: Brian Bombassaro
6. I certify that the trip fits one of the following categories:  
☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.  
~~OR~~  
☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  
~~AND~~  
☒ I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I certify that:  
☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.  
~~AND~~  
☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

**9. USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☒ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

—OR—

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

—OR—

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

**10. USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

[illegible]

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Yale Law School is the sole sponsor of the trip and is arranging and paying for travel and expenses out of general funds.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

Yale Law School invites guest lecturers on a regular basis to enhance the classroom experience with specific expertise in the subject matter covered in the class, i.e. International Trade Law.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

None.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Yale Law School is a professional school at Yale University. Yale Law School has a long time practice of inviting lecturers from around the world to speak to students in their areas of legal expertise to enhance the educational experience.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	475.00 rt train fare, business class. 20.00 taxi fares	None	None	None
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip has been arranged with regard to congressional participation.

18. Reason for selecting the location of the event or trip

Yale Law School is located in New Haven, Connecticut.

19. Name and location of hotel or other lodging facility:

Mr Bombassaro will stay at the home of Professor David Grewal, 67 Edgehill Rd. , New Haven, CT.

20. Reason(s) for selecting hotel or other lodging facility:

Professor Grewal's home is in New Haven, CT., convenient to Yale Law School.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

There is no charge for lodging on this trip.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Business class train travel from Washington, DC to New Haven, CT and taxi to and from the train station

in New Haven.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:



Name and Title: Kathleen C. Slater, Assistant Director of Human Resources

Name of Organization: Yale Law School

Address: 127 Wall St., New Haven, CT 06511

Telephone Number: 203 432-4826

Fax Number: 203 436-8406

E-mail Address: kathleen.slater@yale.edu